



**UNIVERSITY OF THE VIRGIN ISLANDS**  
**GLOBAL INSTITUTE FOR LEADERSHIP AND MANAGEMENT DEVELOPMENT**  
**Two Weeks Summer Course from May 23 - June 6, 2017**

**For the Award of**  
**“CERTIFICATE OF GLOBAL LEADERSHIP AND MANAGEMENT DEVELOPMENT”**

**Application deadline extended to April 27, 2017**

**ADMISSION REQUIREMENTS:** To apply you must

- Be either in your third year of college (Junior) or fourth year (Senior), or enrolled in a Graduate program. A mature-aged person with substantial work experience can also apply for this course.
- Be interested in pursuing a leadership and/or management role in your chosen vocation or interested in enhancing current skills in the areas of leadership and management.
- Be recommended by a faculty member, dean or advisor at your university or by your current employer or past employer. **NOTE:** The recommendation can be as a written letter or the person recommending you can complete the recommendation form that is the last page of this application.
- Be proficient in English because all instruction is conducted in English.

**INSTRUCTIONS FOR APPLICATION COMPLETION:** Please complete your application electronically or print with black ink. When responding to questions, additional sheets of paper may be used. Please include the following items to your application and post the completed application form and all required documents to me at the address found at the bottom of these instructions.

You must also email the completed application form and copies of required documents to the following two email addresses: [ogunmokun@academyofworldbusiness.com](mailto:ogunmokun@academyofworldbusiness.com); [gogunmo@uvi.edu](mailto:gogunmo@uvi.edu);

**THINGS TO ATTACH TO YOUR APPLICATION**

**Resume** – Please submit a resume which includes work experience (if any) and outline any achievements (in school, work, community, etc).

**Letter of Recommendation** – Please submit a recommendation letter by a faculty member, dean or advisor at your university or by an employer you are working for or an employer you have worked for in the past. **NOTE:** The recommendation can be as a written letter or the person recommending you can complete the recommendation form that is the last page of this application.

**Official University/College Grade Transcripts** – Please provide official transcripts from all colleges and universities you have attended. These transcripts should be posted and emailed directly by the schools' registrars to the address below.

Dr Gabriel Ogunmokun.

Director – Global Institute for Leadership and Management Development  
University of the Virgin Islands, Albert A. Sheen Campus, St. Croix,  
RR1 Box 10000, Kingshill, St. Croix, US Virgin Islands, 00850-9781.

Email: [ogunmokun@academyofworldbusiness.com](mailto:ogunmokun@academyofworldbusiness.com); [gogunmo@uvi.edu](mailto:gogunmo@uvi.edu);

Website: <http://globalinstitute.uvi.edu>

# APPLICATION FORM

## BUS 400 OR BUS 540 COURSE – SUMMER INSTITUTE FOR GLOBAL LEADERS LEADING TO “CERTIFICATE IN GLOBAL LEADERSHIP AND MANAGEMENT DEVELOPMENT”

### PERSONAL DATA:

**NAME:** (Last, First, Middle)

---

**GENDER:**     Male         Female                      **DATE OF BIRTH:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**CURRENT ADDRESS:** Valid until (Date) \_\_\_\_\_

Street \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Number(s) Home or Office: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax \_\_\_\_\_

### PERMANENT ADDRESS:

Street \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Number(s) Home or Office: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax \_\_\_\_\_

**COUNTRY OF BIRTH:** \_\_\_\_\_

**CITIZENSHIP:** \_\_\_\_\_

**PREFERRED T-SHIRT SIZE** (S, M, L, XL, XXL, XXXL): \_\_\_\_\_

**EDUCATION:** COLLEGE/UNIVERSITY EDUCATION. List all institutions attended (listing most recent first)

College/University	Location	Major	GPA	Date of Attendance
--------------------	----------	-------	-----	--------------------

---

---

---

Current Student Status:    Junior     Senior     Degree Holder     Graduate Student

Expected Date of Graduation (Month/Year) \_\_\_\_\_

Please provide official transcripts from all colleges/universities you have attended. These transcripts should be posted directly by the college/university administration office to Dr Gabriel Ogunmokun, Director, Global Institute for Leadership and Management Development and also emailed to:

[ogunmokun@academyofworldbusiness.com](mailto:ogunmokun@academyofworldbusiness.com); [gogunmo@uvi.edu](mailto:gogunmo@uvi.edu);

**LANGUAGE PROFICIENCY IN ENGLISH:** How would you rate your proficiency in the following aspects of English language?

	Very Poor	Poor	Fair	Good	Excellent
Reading Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**COMPUTER ABILITY:** How would you rate your computer ability (Word processing, spreadsheet, database, internet, etc)?

Very Poor      Poor      Fair      Good      Excellent

**EXTRA CURRICULAR COMMUNITY ACTIVITIES:** (Include work experience such as internships while enrolled in school.)

---

---

---

**UNIVERSITY/COLLEGE HONORS AND AWARDS:** (Academic and Community)

---

---

---

**FINANCIAL INFORMATION:** The cost of the Course is US \$2,300 per student (excluding airfares). It includes tuition fees, materials, accommodation and meals, field trips, and ground transportation. There are a number of ways you can raise the funds. Please indicate your funding sources below:

Family/Friends	\$ _____
Workplace Sponsorship	\$ _____
Your University	\$ _____
*Partial GILMD Scholarship	\$ _____
Other	\$ _____
<b>Total</b>	<b><u>\$ 2,300.00</u></b>

**\*Scholarship:** Applicants can apply to receive a partial scholarship (fee reduction) of about \$500-\$750 depending on individual circumstances, GPA and how soon you submit your application. If you feel you have a case for applying for the partial scholarship (fee reduction) please specify the amount you would like to apply for and write a letter to support your request.

**INSTALMENT PAYMENTS:** Fees should be paid in full prior to the commencement of the GILMD Course. Students can arrange to pay for the course by instalments. This arrangement will attract a 5% interest charge.

**LEARNING ABOUT THE COURSE:** Apart from receiving information about this Course through the GILMD Director or UVI website, please write the name of any other person who told you about the Course.

---

**I CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE AND COMPLETE**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**NOTE:** Your application will not be considered until all required materials, including a completed application form, resume, recommendation letter or form, and official transcripts have been received.

**UNIVERSITY OF THE VIRGIN ISLANDS**  
**GLOBAL INSTITUTE FOR LEADERSHIP AND MANAGEMENT DEVELOPMENT**

**RECOMMENDATION FORM FOR RECOMMENDING APPLICANT FOR ADMISSION TO THE  
CERTIFICATE IN GLOBAL LEADERSHIP AND MANAGEMENT DEVELOPMENT COURSE**

**INSTRUCTIONS:** Each applicant must be recommended by a faculty member, dean or advisor at his or her university or by his/her current employer or past employer. The recommendation can be either: A Letter of Recommendation **or** the completion of this Recommendation Form. The letter of recommendation or this form must accompany your application and be posted and emailed to: Dr Gabriel Ogunmokun, Director – Global Institute for Leadership and Management Development, University of the Virgin Islands, Albert A. Sheen Campus, St. Croix, RR1 Box 10000, Kingshill, St. Croix, US Virgin Islands, 00850-9781. Email: [ogunmokun@academyofworldbusiness.com](mailto:ogunmokun@academyofworldbusiness.com); [gogunmo@uvi.edu](mailto:gogunmo@uvi.edu);

**PART A: This must be completed by the Applicant:**

NAME OF THE APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ CELL PHONE \_\_\_\_\_

**PART B: This must be completed by the person recommending you.**

RECOMMENDATION BY: \_\_\_\_\_

POSITION/RELATIONSHIP WITH APPLICANT (a faculty member, dean or advisor at university or your current employer or past employer etc) \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

OFFICE PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

**1. Knowledge of the Applicant**

(a) Approximately how long have you known the applicant? \_\_\_\_\_

(b) How well do you feel you know the applicant?  Casually  Well  Very Well

**2. LANGUAGE PROFICIENCY IN ENGLISH:** How would you rate this applicant's proficiency in the following aspects of English language?

	Very Poor	Poor	Fair	Good	Excellent
Reading Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3. LEADERSHIP ABILITY:** How would you rate this applicant's leadership ability?

Very Poor  Poor  Fair  Good  Excellent

**4. SUMMARY OF YOUR RECOMMENDATION**

Recommended enthusiastically  Recommended with confidence  Recommended  
 Recommended with reservation  Not Recommended

Please provide some further comments about the Applicant \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5. YOUR SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_