



University of the Virgin Islands Senate
Meeting Minutes
October 15, 2010

CALL TO ORDER

Meeting was called to order by Chair Ardrina Scott-Elliott at 1:13 p.m.

ROLL CALL by Astrid Carmona

Present: Senator Ardrina Scott-Elliott, Senator Gillian Royes, Senator Nancy Morgan, Senator Alexander Randall, Senator Hosana Solomon, Senator Nanyamka Farrelly, Senator Maria Fleming, Senator David Hall, Senator Henry Smith, Senator Vincent Samuel, Senator Karl Wright, Senator Tina Koopsman, Senator Diane Piper, Senator Judith Edwin, Senator Haldane Davies, Senator Noreen Michael

Excused: Senator Raquel Santiago-Silver, Senator Dionne Jackson, Senator Claude Steele, Senator Daniella Henry

Installation of New Senators by Senator Hall

The following persons were installed:

Cabinet Member: Senator Diane Piper, CEA, St. Thomas Campus

New Senator: Senator Leslyn St. Aimie-Tonge (replacing Senator St. Clair Hodge)

Presentation of Minutes for the September 17, 2010 UVI Senate Meeting

A motion was made to accept the minutes by Senator Morgan. A second to the motion was provided by Senator Solomon.

AGENDA ITEMS

Update on Proposal for Tuition Increase

Revisions to the proposal for tuition increase to be submitted to the Board:

- Proposal increase of 12% for room and board, and 8% for meals;
- Increasing fees will provide for commuter services, campus transportation, lectures, etc.;

Cabinet Update of Shared Governance Matrix by Senator Hall

- Create a task force to make recommended changes to submit to the Board;
- At a later date, the UVI Senate will receive amended document for discussion.

Implementation of K-12 Initiatives

1. *Task Force for improving the quality of education in the K-12 system*
2. *Retention Task Force*

Create organizational structure:

Tentative educational structure and collaboration: Dean Mattai, Executive Director of K-12 collaborative to head up a group on the University's side which will consist of representatives from each of the colleges and additional administrators that are connected to the issues of K-12 education and to begin to work out a way to systematically partner with the public school systems there are a number of proposals in regards to a Summer Bridge Program. The university's team will meet with representatives from public school, Board of Education and Health Department who certifies and recertifies teachers for preschool work to form a true partnership.

Center for Student Success:

- Goal is to house activity in newly created and virtual center and to coordinate all of our existing retention activities and to add new activities that came out of the retention force and discussions about the retention task force.
- Hire an Executive Director to run the Center for Student Success and coordinate and work with administrators and faculty members who are trying to improve retention efforts.

- The CATS Center and the Freshman Development Seminar will report to directly to that individual.
- The FDS will fall under the faculty academic group that will make recommendations and provide oversight how the center will operate.
- Received grants from the Foundation for the University of the Virgin Islands and the Department of Education that is allowing UVI to implement the recommendations.

Senator Wright (Centers for Student Success):

- National search is being conducted for an Executive Director for the Center for Student Success;
- National search has formed over 60 applicants;
- Committee has been fully formed by faculty, staff and students from both campuses;
- Freshman Development seminar is being reviewed;
- Honors Program is being reinstated;
- Orientation program is being revised.

(Recommendations to the Task Force):

- Concurrent scheduling of Freshman Development Seminar
- Establishing Honors wings
- Alternative Placement tests

Senator Edwin:

- Form subcommittee to review proposed syllabus and material;
- Discussed possibilities looking at the course being handled individually by each college or collectively throughout the University;
- Scheduled classes for next semester and continue with requests that faculty members continue as instructors in that particular course.
- Will scheduled a second meeting after the subcommittee meets to review proposed syllabus and possible portfolio that could be use for the class.

Implementation of Retention Task Force Recommendations

Senator Solomon: Can the Freshman Development Seminar housed within Dr. Edwin's area

Senator Hall: Consultant from South Carolina University is willing to share report on where FDS should be housed. The consultant recommended that FDS move from where it was and within the Provost's oversight.

Senator Randall:

Sequences of class offering.

Senator Morgan:

Students should be mandated to attend cultural and historical events.

Other Matters

Senator Scott-Elliott proposed to hire a permanent secretary.

- Advertise within campus community;
- Five – ten hours of senate related activities per month;
- Stipend for \$500 from operating budget over 10 months;
- Review bylaws associated with UVI Senate secretary to continue with Dr. Randall's duties of UVI Senate secretary

Senator Davies:

- According to the framework of the UVI Senate bylaws, a person from the Office of the President is designated to be the recorder for the UVI Senate.

Senator Hall:

- The Office of the President is conducting a search to fill Sheena Powell's position. This person will be assigned to be the recorder for the UVI Senate.

Motion to adjourn by Senator Royes.

Next UVI Senate meeting is scheduled for Friday, November 19, 2010.

Meeting adjourned at 2:20 p.m.

Respectfully Submitted by:

Astrid M. Carmona