



**University of the Virgin Islands
Application for participation in Tuition Exchange (TE)**

I agree to the conditions of the Tuition Exchange Program as required by UVI (known as the sponsoring institution), the Tuition Exchange host institution, and the Tuition Exchange itself. I also certify that the above individual is my legal dependent for the tax years listed under the IRS guidelines. (The term “legally dependent” child is limited to a child claimed on the eligible UVI employee’s Federal income tax return, or to a child named to receive support for education in either a separation agreement or divorce decree issued by a court.)

I agree that UVI Tuition Exchange Liaison and human resources will verify the dependent’s academic standing to determine eligibility.

(Signature) (Date)

UVI Tuition Exchange Liaison will verify with Human Resources the employee’s eligibility based on his/her employment at UVI. Assuming the employee is eligible, the TE Liaison will complete the TE Scholarship Certification and Application on line at TE’s website for the schools listed above. Further correspondence will be provided by the TE institutions noted earlier.

For more information, please refer to [UVI Tuition Exchange Policy](#).